

| | A | B | C | D | E | F | G | H | I |
|---|--|---|--------------------|--------------------------|----------------------------|--------------------|---------------------------|--|--|
| 1 | FINANCE AND RESOURCES COMMITTEE BUSINESS PLANNER | | | | | | | | |
| | The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 3 | | | 17 May 2023 | | | | | | |
| 4 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | | Mel Mackenzie | Commercial and Procurement | Commissioning | 1.1.5 & 1.1.6 | | |
| 5 | School Estate Plan: Hazlehead/ Countesswells Secondary School Provision - Outline Business Case | To seek approval of an outline business case for establishing new secondary school provision for Hazlehead and Countesswells, as detailed in the School Estate Plan | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | D | The announcement of projects to be funded through Phase 3 of the Learning Estates Investment Programme was postponed to January, but has been further delayed, so it has not been possible to progress the project as quickly as had been anticipated. Work on the OB Case is now progressing, following confirmation of funding for the project in the Non Housing Capital Programme which was agreed at the Council budget meeting on 01/03/23. It is expected that the completed OBC will be presented to the Committee for approval at its meeting on 05/07/23 |
| 6 | Newhills Additional Primary School Provision | To seek approval of an outline business case for establishing new primary school provision for Bucksburn/Newhills, as detailed in the School Estate Plan | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1.4 | | |

| | A | B | C | D | E | F | G | H | I |
|----|---|---|--------------------------|--------------------------|------------------------------------|---------------|---------------------|---|--|
| | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 18 | Performance Management Framework Report – Commissioning and Resources | To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions | | Alex Paterson/Louise Fox | Data & Insights | Customer | 2.1.3 | | |
| 19 | Invest Aberdeen update | To update the Committee on the work and plans of Invest Aberdeen | | Jim Johnstone/Joel Evans | City Growth | Commissioning | 3.2 & 3.4 | | |
| 20 | UK Shared Prosperity Fund | The Committee on 29/3/23 agreed to defer the decision on the application for up to £167,112 to Tillydrone Community Development Trust for the Benholms Tower Project to the meeting of Finance and Resources Committee on 5th July 2023 | | Stuart Bews | City Growth | Commissioning | 1.1.8, 1.1.11 & 3.4 | | |
| 21 | Financial Settlement from Transport Scotland for the De-trunking of the A92/A96 (Haudagain Improvement) | Following the new link road opening in 2022 the report will outline the financial settlement from Transport Scotland for the detrunking of the old section of the Trunk Road, relative to the new Haudagain improvement which was handed back to ACC on 1/4/2023. | | Doug Ritchie/Mark Reilly | Operations and Protective Services | Resources | 1.1.18 & 1.1.19 | | |
| 22 | Sale for Reuse of Surplus Union Terrace Gardens Gate | Seeking authorisation to sell cast iron gate from Union Terrace Garden's downtakings to Birkhall Estate. | | Ross Wilson | Strategic Place Planning | Commissioning | 4.1 | | |
| 23 | Denis Law Trail | Update on delivery of Phase 1 of the Denis Law Trail and instruction to develop business case for Phase 2 | | Laura Paterson | City Growth | Commissioning | 1.1.17 | | |
| 24 | | | 13 September 2023 | | | | | | |
| 25 | Fleet Replacement Programme (Annual Report) | To present the current position of the programme for Fleet Vehicles and Assets | | John Weir | Operations and Protective Services | Operations | 1.1.6 | | |

| | A | B | C | D | E | F | G | H | I |
|----|--|--|--|--------------------------|------------------------------------|---------------|-------------------------|---|--|
| | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 26 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | There may not be a need to present a report for each meeting, this would be dependent on submission of business cases required. | Mel Mackenzie | Commercial and Procurement | Commissioning | 1.1.5 & 1.1.6 | | |
| 27 | School Estate Plan: Northfield ASG Primary Schools Excess Capacity - Outline Business Case | To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 28 | School Estate Plan: Oldmachar ASG Primary Schools Excess Capacity - Outline Business Case | To seek approval of an outline business case for reducing the number of primary schools in the Oldmachar ASG, as detailed in the School Estate Plan | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 29 | Capital Programme Delivery: Projects Update | The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts | | John Wilson | Capital | Resources | 1.1 | | |
| 30 | Council Financial Performance - Quarter 1, 2023/24 | to present the Council Financial Performance - Quartely report to Committee for consideration. | | Lesley Fullerton | Finance | Resources | 1.1 | | |
| 31 | Sustainable Drainage System (SUDS) Section 7 | Maintenance of SuDS within the boundaries or curtilage of a private property, such as a residential driveway or a supermarket car park, is the responsibility of the land owner or occupier. The Scottish Environment Protection Agency's (SEPA's) preference is for SuDS constructed outside the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented. The CG&R Committee on 3/2/22 agreed to defer this. Officers continue to liaise with Scottish Water, latest request for update was week commencing 10/1/22, however at this time officers are still in the same position as per the update in Column C | A Service Update was circulated on 25/8/22 This will be reported once ongoing discussions with Scottish Water are concluded (updated provided by David Dunne on 25/10/22) | Claire Royce | Operations and Protective Services | Operations | 3.2 & 3.3 | | |
| 32 | UK Shared Prosperity Fund | The Committee on 29/3/23 agreed to note the officer review outcome in relation to the Lemon Tree Redevelopment – Design Development proposals and instructs the Chief Officer – City Growth to report back to the Finance and Resources Committee by September 2023 with details of work done to support Aberdeen Performing Arts in identifying alternative sources of funding. | | Stuart Bews | City Growth | Commissioning | 1.1.8, 1.1.11 & 3.4 | | |

| | A | B | C | D | E | F | G | H | I |
|----|--|--|---|--------------------------|----------------------------|---------------|-------------------------|---|--|
| | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 33 | Complex Care - Full Business Case | The Committee on 29/3/23 agreed to instruct the Chief Officer – Capital to progress to Full Business Case and to report back the outcome to this Committee on 13 September 2023 | | Kay Diack/John Wilson | Capital | Resources | 1.1.4 | | |
| 34 | Denis Law Trail | Update on the Denis Law Trail Phase 1 & 2; Approval to spend budget associated with Phase 1 Delivery; Approval of Phase 2 Business Case, pending outcome of external funding applications; Instruction to report back to Committee following result of external funding applications | | Laura Paterson | City Growth | Commissioning | 1.1.4 | | |
| 35 | | | 22 November 2023 | | | | | | |
| 36 | Work Plan & Business Cases | To seek approval of the estimated expenditure on the procurement business cases. | There may not be a need to present a report for each meeting, this would be dependent on submission of business cases required. | Mel Mackenzie | Commercial and Procurement | Commissioning | 1.1.5 & 1.1.6 | | |
| 37 | School Estate Plan: Harlaw Academy Condition & Suitability Improvements - Outline Business Case | To seek approval of an outline business case for making improvements to the condition and suitability of the Harlaw Academy building, as detailed in the School Estate Plan | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 38 | School Estate Plan: St Machar Academy Outdoor Space Improvements (Modular Classroom Buildings) Condition & Suitability - Outline Business Case | The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration. | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 39 | School Estate Plan: Ferryhill School Condition & Suitability Improvements Outline Business Case | To seek approval of an outline business case for making improvements to the condition and suitability of the Ferryhill School building, as detailed in the School Estate Plan | | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 40 | Capital Programme Delivery: Projects Update | The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts | | John Wilson | Capital | Resources | 1.1 | | |

| | A | B | C | D | E | F | G | H | I |
|----|---|---|---|--------------------------|--------------------|-------------|--------------------|---|--|
| | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 41 | Council Financial Performance - Quarter 2, 2023/24 | to present the Council Financial Performance - Quartely report to Committee for consideration. | | Lesley Fullerton | Finance | Resources | 1.1 | | |
| 42 | Performance Management Framework Report – Commissioning and Resources | To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions | | Alex Paterson/Louise Fox | Data & Insights | Customer | 2.1.3 | | |
| 43 | Annual Committee Effectiveness Report | To present the Annual Committee Effectiveness Report | | Mark Masson | Governance | Governance | GD 8.5 | | |
| 44 | Torry Heat Network | The CG&R Committee on 21/9/22 agreed to (1) authorise the Chief Officer Corporate Landlord to enter into commercial discussions with Grampian Housing Association with regard to the potential supply of heat to their proposed mixed-use re-development of the former Victoria Road school, and report the outcome to a future meeting of this committee; and (2) authorise the Chief Officer - Corporate Landlord to enter into commercial discussions with Ark Housing Association with regard to the potential supply of heat to their Balnagask Court premises and report the outcome to a future meeting of this committee. | The Committee on 1/2/23 noted that The Design works for the delivery of the design of Phase 2 of the Torry Heatnetwork is being progressed at this time. Delivery costs and Pricing is subject to more detail being available to allow commercial discussions with the 3rd parties mentioned. It is intended to Report the outcome of this to Committee in late 2023. | Stephen Booth | Corporate Landlord | Resources | 4.1 | | |
| 45 | | | 2024 | | | | | | |
| 46 | External Transportation Links to Aberdeen South Harbour | The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time. | | John Wilson | Capital | Resources | 1.1 | | |

| | A | B | C | D | E | F | G | H | I |
|----|--|---|----------------------|--------------------------|--------------------|---------------|-------------------------|---|--|
| | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 47 | School Estate Plan: Victorian School Building Improvements - Outline Business Case | To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan | TBC - May 2024 | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 48 | School Estate Plan: Sunnybank School relocation of additional services - Outline Business Case | To seek approval of an outline business case for relocation of additional services currently accommodated at Sunnybank School, as detailed in the School Estate Plan | TBC - May 2024 | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 49 | School Estate Plan: Denominational Primary Schools | To seek approval of an outline business case for considering future arrangements for denominational primary school provision, as detailed in the School Estate Plan | TBC - July 2024 | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 50 | School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case | To seek approval of an outline business case for establishing new primary school provision for Loirston Loch, as detailed in the School Estate Plan | TBC - July 2024 | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 51 | School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case | To seek approval of an outline business case for future secondary school provision for Grandhome, Oldmachar and Bridge of Don, as detailed in the School Estate Plan | TBC - September 2024 | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 52 | School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case | To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan | TBC - September 2024 | Andrew Jones/Maria Thies | Corporate Landlord | Commissioning | 1.1, 1.1.4, 1.1.9 & 4.1 | | |
| 53 | Vacant Units on Union Street Action Plan | Council on 14/12/22 agreed to instruct the Chief Officer - City Growth to report back on progress of the plan to the Finance and Resources Committee in early 2024. | TBC - Early 2024 | Richard Sweetnam | City Growth | Commissioning | | | |
| 54 | Public Art Guidance and Panel | The F&R Committee on 7/12/22 agreed to review the process after 12 months of operation and to report back to this committee after 12 months. | TBC - Early 2024 | Elsbeth Winram | City Growth | Commissioning | 2.1.2 | | |
| 55 | Events Plan | The F&R Committee on 1/2/23 agreed to instruct the Chief Officer - City Growth to re-convene the Event 365 Group as outlined in Section 3.19-3.21 in this report and to report annually to this Committee on the progress to implement the Event Plan | Early 2024 | Matthew Williams | City Growth | Commissioning | 2.1.2 & 3.2 | | |

| | A | B | C | D | E | F | G | H | I |
|----|---|---|--|-------------------------|--------------------------|---------------|--------------------|---|--|
| | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2 | | | | | | | | | |
| 56 | Hazlehead/Countesswells Secondary School | Council at the Budget Meeting on 1/3/23 agreed to instruct the Chief Officer - Corporate Landlord to progress the new Hazlehead/Countesswells Secondary School to an Outline Business Case and to report back to the Finance and Resources Committee by the end of the financial year 2023/24 | TBC - Early 2024 | Stephen Booth | Corporate Landlord | Resources | | | |
| 57 | Review of all Grants Awarded by the Council - Alignment to 3 Tier Prevention Approach | Council at the Budget Meeting on 1/3/23 agreed to instruct the Director of Commissioning to undertake a review of all grants awarded by the Council in order to ensure alignment to the 3 Tier Prevention Approach, which included the Family Support Model, as per the Prevention Report and to report back to the Finance and Resources Committee before the end of the financial year 2023/24. | TBC - Early 2024 | Gale Beattie | | Commissioning | | | |
| 58 | Aberdeen City Business Charter Review | Council at the Budget Meeting on 1/2/23 agreed to instruct the Chief Officer - City Growth to undertake a review of the Business Charter and report back to the Finance and Resources Committee before the end of the financial year 2023/24. | TBC - Early 2024 | Richard Sweetnam | City Growth | Commissioning | | | |
| 59 | Christmas Village Feedback Report | The Committee on 29/3/23 agreed to instruct the Chief Officer – City Growth to report back to the Finance and Resources Committee in March 2024 with the evaluation report of the 2023 event. | TBC - March 2024 | Matthew Williams | City Growth | Commissioning | 2.1 & 3.2 | | |
| 60 | | | TBC | | | | | | |
| 61 | Developer Obligations - Asset Plans | <p>The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee.</p> <p>Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council</p> <p>The CG&R Committee on 3/2/22 agreed to defer this.</p> <p>The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.</p> | National Planning Framework 4 was just published in February 2023, officers are looking at the implications of that in relation to Developer Obligations and the yet to be defined Infrastructure Levy including in the planning Act. (update provided by David Dunne for the 29/3/23 meeting) | David Dunne/James Welsh | Strategic Place Planning | Commissioning | 3.2 | | |

